



Springfield Church of Christ

Job Description

Minister of Youth & Family (MYF)

1. Philosophy of Ministry

We are a Restoration Movement church that seeks to be a truly Christ-centered, genuinely undenominational, loving spiritual family. We want to bring praise to God through our worship, to lift up Jesus through our evangelism and our service, and to be led by the Spirit in our lives and in our mutual love. We are seeking to create a family-based youth ministry in Springfield, OH. We believe that parents are God’s original and most effective youth ministers, and that the church as an extended family should support parents in their responsibility to bring children up **“in the nurture and admonition of the Lord” (Ephesians 6:4).**

We believe that it is important for young people to find, in the church, a supportive group of their peers. At the same time we believe that a truly Biblical model of ministry will strengthen families and equip parents to be more effective in their work. We envision our young people developing a relationship with God and growing in spiritual maturity through the direct example of their parents and other adult Christians who are involved in this ministry.

Moreover, in an increasingly age-segregated society we seek through this ministry to build and affirm intergenerational bonds. We believe that God has placed all of us, whatever our age, in his spiritual family so that we might mutually support and encourage each other. We want the Springfield Church of Christ congregation to be known as a church where all ages are cherished and where opportunities are created for mutual service and love between the generations.

- **The primary responsibility of the Minister of Youth & Family, therefore, is to work with the Youth Sponsors to plan and implement programs and activities for youth and their families at SCC that will further this vision.**

- On a secondary basis, and as time permits, the MYF will also be available to assist other staff members in such ministry areas as evangelism, visitation, administration, and other areas of work as set forth in this job description or as directed by the Elders.

2. Primary Duties of a Minister of Youth & Family

1. Work with the Youth Sponsors and parents to plan, organize and implement an overall program for the young people at SCC. The goal of this program should be to promote spiritual growth and character development in our youth and to strengthen parents in their role as God's primary "youth ministers." To this end we do not expect the MYF to be solely responsible for every youth activity, but instead we intend for him to equip and support parents and other interested adults in the extended church family .
2. Plan and implement programs to support the parent/child relationship and to strengthen families. We recognize that not all children have the benefit of Christian parents and we understand that the MYF will have to make an extra effort to reach these young people.
3. Provide Biblical teaching and spiritual formation training for all, but especially for student ministries
4. Plan and coordinate our Sunday morning and evening children's ministries
5. Promote the involvement of our young people in all the worship and education opportunities at SCC.
6. Initiate, develop and encourage programs or activities directed toward building leadership.
7. Assist parents in planning, organizing, and supervising periods of devotion and study specifically for the youth, in addition to those scheduled for the whole congregation.
8. Plan, organize, and supervise periods of wholesome recreation. All activities, including fun-time, should include some spiritual aspect, i.e. a brief devotional or prayer.

9. Encourage involvement by our young people in area-wide youth conventions, College weekends, camps, etc. and arrange for transportation and adequate supervision on such trips.
10. Work as a member of the Elders & Ministers Leadership Team
11. Encourage our young people to be evangelistic, and set an example by actively reaching out to non-Christians.
12. Always be supportive of harmonious relationships between young people and their parents. While it is sometimes important for the MYF to provide a sympathetic ear to young people with family problems, in keeping with our philosophy of family-based ministry we want and expect the MYF to be sensitive to parental responsibility and to avoid inadvertently creating distance between parents and their children.
13. Help promote a feeling of “family” throughout the congregation by including all generations when both possible and conducive for “family” growth
14. Counsel with families as needed
15. Teach classes for parents as well as for family
16. Encourage our young people in their studies and school activities by being present at said activities. Make contact time with youth during lunch and attend practices, tryouts, concerts, plays, games, etc.
17. Assist with and attend every Sunday Morning; help in creatively preparing videos, games, testimonies, drama, music.
18. Oversee and coordinate some family teams: coffee, music, setup, sound, reach out/visitors, drama, video.
19. Keep the Youth Sponsors, staff and Eldership informed of youth activities.
20. Meet at least monthly, and more often if needed, with the Youth Sponsors to discuss and inform the Leadership Team on youth activities and programs planned.
21. Work with Youth Sponsors to develop an annual budget for the ministry. Monitor income and expenditures, and assure adherence to the budget parameters.

NOTE: Due to the importance of our young people's education, the overall youth program should be geared to a lighter scheduling during the school months. Summer months should allow a heavier schedule of activities.

3. Secondary Duties of the Minister of Youth & Family

It is recognized that the amount of time available will depend on the seasonal scheduling of youth activities, growth of youth programs, etc. However, the MYF is expected to spend time supporting other ministers and programs and promoting the growth of SCC numerically and spiritually as outlined below. Unless otherwise noted, the activities outlined below will be coordinated by the preaching minister during weekly staff meetings.

1. Be involved in the various visitation programs - hospital, visitors at worship services, new members, other members of the congregation, etc. – as needed. The day-to-day coordination of all our staff members, including their vacation time, is the responsibility of the Preaching Minister.
2. Assist in the personal evangelism program by conducting bible studies and by always being alert for individuals receptive to a bible study.
3. Work closely with the Deacons as needed.
4. Prepare and present sermons at SCC when asked or needed.
5. Conduct or assist with weddings and funerals when asked or needed.
6. Provide assistance in planning and coordinating the youth participation and follow-up efforts for holidays and special events such as "Friend Day".
7. Serve as "Back-up Director" of Vacation Bible School and provide assistance in planning and coordinating age groups as feasible.
8. Be familiar with various office procedures and equipment and provide assistance in maintaining the church office when needed.
9. Assist the preaching minister and CE Director with routine administrative matters when they are unavailable.
10. Regularly publicize youth/family activities in the church bulletins.

4. Education and Special Skills

- A. An undergraduate degree with emphasis on Youth Ministry or Youth/Family Ministry, or the equivalent based on experience.
- B. Use of personal computer and familiarity with Desktop Publishing desirable.
- C. Above all else, a sincere interest in and love for young people, and the desire and capability of working with their parents.

5. Supervision

The MYF will be under the oversight of the Elders and will report to them monthly or more frequently when requested, on his activities. He will also be under the supervision of, and report directly to, the Youth Sponsors on Youth Activities and to the Pulpit Minister on his duties other than youth work. We expect all members of the staff to work harmoniously and closely together as a team.

In turn, we commit our support and cooperation to the MYF. We expect a strong culture of respect, harmony and mutual support among all the leaders and staff here at SCC. Our ministry staff typically meets every Monday for a time of spiritual encouragement and mutual prayer, and to discuss their respective ministry plans and progress.

We also commit to supporting our MYF by being open to proposals and suggestions as he brings his own strengths, interests, and abilities to our congregation.

Contact Us

Ronald Jennings

Chairman Elders & Search Committee

Springfield Church of Christ

1620 Buck Creek Lane

Springfield, OH 45502

937.322.7207 | tel

937.322.1080 | fax

rsjennings@msn.com and bill.warax@springfieldcofc.com (Bill Warax, Senior Minister)